

## How to access your Payslip – Browser

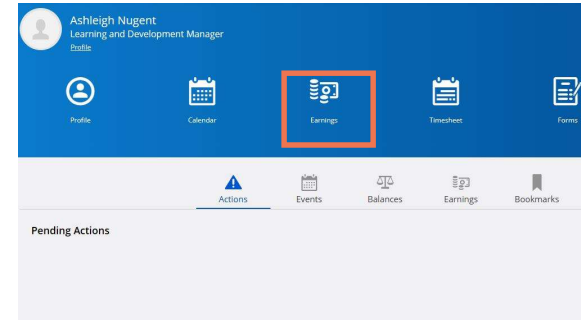
This user guide outlines how to access your Pay slip through the Dayforce Browser.

### Step

### Image

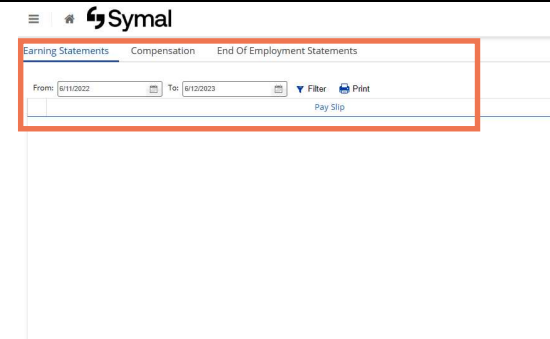
#### Step 1

Click on **Earnings** from your home page.



#### Step 2

From here, you can choose the pay period to generate your payslip from **Earnings Statements**.



#### Step 3

Your payslip will download. You can save or print this from the webpage.

<b>CERIDIAN</b>		Employee Name: [REDACTED]	Pay Date: 23/01/2023
Employer Name: SYMAL CONTRACTORS PTY LTD	Employee #: [REDACTED]	Pay Period: 23/01/2023 - 29/01/2023	
Address: 208-210 Hill Street, Spotswood, Victoria 3015	Department: [REDACTED]	Deposit Advice #: - Please -	
	Job Title: [REDACTED]	Pay Frequency: Weekly	
	ABN: [REDACTED]	Hourly Rate: \$4.6500	

	Current 23/01/2023 - 29/01/2023			YTD As of 29/01/2023		
	Hours/Units	Rate	Amount	Hours/Units	Amount	
Earnings			\$2,181.93		\$2,181.93	
Public Holiday	7.20	\$4.6500	\$334.92	7.20	\$334.92	
Annual Leave	21.60	\$4.6500	\$1,003.76	21.60	\$1,003.76	
17.5% Lve Load	21.60	\$5.5988	\$1,207.33	21.60	\$1,207.33	
RDO	7.20	\$4.6500	\$334.92	7.20	\$334.92	
<b>Home Information</b>			<b>\$229.10</b>		<b>\$229.10</b>	
Superannuation Employer - CBUS (2000001)			\$229.10		\$229.10	
<b>Taxes</b>			<b>\$576.00</b>		<b>\$576.00</b>	
PRVG			\$576.00		\$576.00	
<b>Net Pay</b>			<b>\$1,611.93</b>		<b>\$1,611.93</b>	
Direct Deposit			\$1,611.93		\$1,611.93	

<b>Accruals &amp; Balances</b>					
Annual Leave - HOURS	42.10 HOURS	Annual Leave - HOURS	42.77 HOURS	Annual Leave - HOURS	21.60 HOURS
Balance		Accrual		Taken	
Personal Leave - HOURS	47.84 HOURS	Personal Leave - HOURS	1.38 HOURS		
Balance		Accrual			
RDO Balance	-26.70 HOURS			RDO Taken	7.20 HOURS